



## THE PRODUCERS' PROGRAMME FOR WOMEN

An Initiative from the Austrian Film Institute to  
Empower Women Film Producers

### Application Form

First name and surname:.....

Street, house number: .....

Postcode, town or village: .....

Email: .....

Tel: .....

Mobile: .....

In order to apply for the program please send the following documents (along with this application form) **by May 2<sup>nd</sup> 2016 by email** to [propro@filminstitut.at](mailto:propro@filminstitut.at)

- CV (in English):
- Filmography (in English, including activities performed)
- Letter of motivation (in English): please include in your letter of motivation answers to the following questions. The letter should be two A4 pages in length, maximum.

- What is my motivation for participating in ProPro?
- In which areas would I like support?
- What are my hopes/expectations from the workshop?
- What do I expect as output from the workshops?
- What is my present professional status?
- What is my goal (with respect to career, project, occupational profile, status in company, personality)?

## Focal Point

In addition, please choose **one** of the following 3 focal points for the workshop:

- **Feature Film:** Fictional project
- **Documentary Film:** Documentary project

*If you participate with a project, we recommend choosing one which is in a fairly advanced stage of development. It would be ideal if the project were approaching the start of the financing stage, since then you would gain most from the input of the mentor and the group.*

- **Strategic Planning** – (28 and 29 November): with Linda Beath. (Note: This option is only open for applicants who run a company of their own with several staff or are part owners of such a company and if at least one more person of the company joins for these two days).

## Project Documentation

If you want to participate **with a project** (a feature film or documentary), please also submit the following project documentation (in German or English):

- Synopsis, draft budget, financing plan, if currently available
- Producer's Notes: These notes should contain the following information: the stage that the project is in at the moment, the steps that have already been taken, the next step to be taken, the reasons why you want to produce this project, and your visions for the project.

If you are selected, the following detailed documents on the project must be submitted by 31st August 2016:

- Screenplay
- Crew list
- Budget, financing plan
- Further project information (locations, visual concept, if currently available)

*We will let you know if we need these documents in German or English, depending on what languages you and the mentor we've chosen for you speak.*

If you want to participate **with a focus on Strategic Planning**, please also submit the following project documentation (in English):

- Company profile
- Organogram of company staff

## Wish List

We attempt to accommodate the wishes of the participants as individually as possible, so we would like some information about the subjects that you would find particularly interesting:

Please rate the importance of the following subjects from 5: unimportant, to 1: very important

- Positioning and leadership
- Communication
- Networking
- Personal and project presentation
- Self management, time management
- Negotiation techniques
- Conflict resolution strategies in film production
- Sales/Marketing
- The production landscape:  
system analysis, networks, gatekeepers ...
- Insight into the careers of successful  
women in the film industry
- Women in the film industry I find interesting  
as role models/inspiration:

Other subjects: .....

## Participation

Like all workshops and seminars, this one also depends for its success on intensive and constructive group work. We expect from all participants that they:

- are present for all aspects of the daily schedule
- prepare intensively for the project of other participants as well, reading the documentation in advance
- provide constructive feedback during the workshops and thereby permit appreciative exchange of experience
- regard the commercial secrets of other participants as confidential outside the discussions.

Several aspects of the programme, such as company strategy, will be discussed behind closed doors. Please inform us if there are aspects that you would rather clarify in an individual conversation with your mentor.

## Programme:

You will be sent the detailed programme and the allocation of a mentor by the end of September.

The workshop lasts for five full days and is scheduled for **21 – 25 November 2016 in Vienna**. Evening events will also be planned for this week. Please let us know if you are already aware of any

scheduling conflict.

**The focus “Strategic Planning” will take place 28 - 29 November 2016 in Vienna.**

## Other Information

The conditions for promotion of professional training as specified in the current guidelines of the Austrian Film Institute, Section 10, apply here: [www.filminstitut.at/de/richtlinien](http://www.filminstitut.at/de/richtlinien).

## Enquiries

If you have any enquiries about your application or the workshop itself, please contact: [propro@filminstitut.at](mailto:propro@filminstitut.at) and cc [u.wolschlager@witract.at](mailto:u.wolschlager@witract.at) (the workshop programmer)

We are looking forward to receiving your application!

## Applicant Confirmation

- I confirm that the information I have supplied is correct.
- I confirm that my English language skills are advanced enough for me to participate in the units of the workshop that will be held in English.

Date:

Name:

Signature:

## Enclosures:

For all applicants

- CV
- Filmography (including activities performed)
- Letter of motivation

Additionally, for applicants wishing to participate with a project:

- Synopsis
- Draft budget, financing plan
- Producer’s notes

Additionally, for applicants wishing to focus on **Strategic Planning**:

- Company profile
- Organogram of company staff

- Other enclosures (as applicable):

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Should your application lack single documents, please let us know until when you will be able to deliver them.